

**Gunn High School
PTSA General Meeting Minutes
February 7, 2008**

Attendees: Martha Bowden, Carolyn Williams, Anni Chu, Anne Draeger, Paula Collins, Renu Virdi, Peggy Esber, Jane Volpe, Roni Gillenson (ACS), Noreen Likins, Diane Wang, Tom Jacobowsky, Wendy Zhang, Phil Winston, Darice Koo, Amy Scrivner

1) Welcome & Introductions

President Darice Koo welcomed those in attendance and called the Gunn High School PTSA General Meeting to order at 12:17p.m.

2) Approve Agenda & Minutes from January, 2007

The Minutes of January 10, 2008 stand **approved as corrected**.

3) Financial Reports

a) Treasurer's Report

President Darice Koo, filling in for Treasurer Sophia Kim, distributed copies of the Gunn PTSA Profit and Loss Detail (January 11, 2008 to January 22, 2008). Darice reported that the Direct Appeal Program had received \$2800 and a \$360 matching gift that was not reflected in the Financial Report. Also, another deposit may be coming for the program but it has not yet been broken down.

Three checks were presented for approval. (1) \$100 – PAUSD Spotlight mailing; (2) \$36.95 – Laurie Edelman for software to connect to web server for PTSA website; (3) \$300 - Eric Bunje for January Café Carillo (Latte guy).

- A **MOTION** to approve the three checks above was made, seconded and **approved**.
- A **MOTION** to accept the Treasurer's Report was made, seconded, and **approved**.

4) Officer & Committee Reports

a) Nominating Committee Ratification

Darice Koo read the Nominating Committee Slate which was comprised of: Nikki Bush, Natay Gill, Cathy Nahan, Stacey Newman, Grace Yu and Jane Barbeau.

- A **MOTION** to ratify the proposed committee members and ensure they are all PTA members was made, seconded, and **approved**.

b) Parent Ed

Diane Wang gave an overview of the last Parent Ed meeting and discussed the upcoming meetings.

c) Drug & Alcohol Committee

Carolyn Williams showed posters that were being designed by students which will be put up around Gunn as part of an awareness campaign. Carolyn also reported that there would be a D&A assembly in April before the prom and the next two Parent Ed meetings would address preventing D&A abuse.

d) International Week

President Darice Koo, standing in for Tanya Noel, reported that the International week will take place March 17- 20. Tanya is working with Lisa Hall and Ann Jensen to coordinate it. The PTSA will provide food for two of the days and an email will come out asking for volunteers.

5) Principal's Report

Principal Noreen Likins reported that:

- The City of Palo Alto has made a proposal regarding Arastradero traffic planning to the Gunn Administration. The Administration has reservations about it and is continuing to meet with the city for further discussions.
- Several of Gunn's sports teams are doing very well. Plans are in place for changes and improvements to the football, soccer, baseball and softball fields.
- There is hope that the bond measure in June will pass so some Gunn's facilities can be upgraded.
- A new refrigerator and LCD Projector for the staff lounge have been requested.
- First semester grades have been sent
- Gunn's Western Assoc. of School and Colleges (WASC) accreditation process will be launched with focus groups on Feb 19. Students, teachers and staff will fill out surveys. Report to be finished by December. Findings will be delivered in March 2009.
- Registration for next year is starting this week.
- PIE tours of Gunn occurred last week. 44-45 people attended. These tours have turned into incoming 9th grade parents tours rather than showing PIE donors where their money has gone.
- Gunn staff has started discussing what PIE funds can be used for in the future. Noreen solicited suggestions to add to the list.
- New grade book program has been installed in In Class. The old one was difficult to use.
- The annual Gunn Choir / Staff Musical will be performed next week.

6) Guest Speaker – Roni Gillenson, ASC

Roni Gillenson gave an informative report regarding ASC's services. There are 3 interns working 4 days/week. 128 students seen this year; 106 seen last year. Focus is on communication with parents, academic stress, peer relationships and depression.

7) President's Report

a) Bike Path

Darice thanked Noreen and Phil Winston for approving funds to make the bike path around Gunn safer.

b) iConnect

Sent letters to 24 families with Gunn 9th graders in November. Most had computers; 4 families are filling out forms. Now looking at 6th grade families.

c) Cans for a Plan

The Gunn Key Club is putting on a school-wide can drive for the 2nd Harvest Food Bank.

d) Every 15 minutes chair

A student on the Drug & Alcohol committee suggested that Gunn should do an "Every 15 Minutes" event. There was discussion about this and it was felt that it would be too much for the school to take on this year or next due to the WASC process currently going on and the fact that Gunn is trying to move in the social norming (signs of the positive) direction and it has not been given an adequate chance to succeed yet.

7) Adjourn

President Darice Koo adjourned the meeting at 12:40 p.m.